

Meeting Minutes Transmittal - Approved

Unit Managers Meeting  
304 CONCRETION FACILITY  
FEDERAL BLDG, RM 784-B  
Richland, Washington

Meeting Held September 23, 1993  
From 2:30 pm to 3:30 pm

Via video teleconference



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

*Randall N. Krekel* Date: 11-17-93  
Randall N. Krekel, Unit Manager, RL

Not Present Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

*Scott E. McKinney* Date: 11/17/93  
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

304 Concretion Facility, WHC Concurrence

*Fred A. Ruck III* Date: 11/17/93  
Fred A. Ruck III, Contractor Representative, WHC

*John A. Remaize* Date: 11-17-93  
John A. Remaize, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:  
Attachment 1 - Agenda  
Attachment 2 - Summary of Discussion and Commitments/Agreements  
Attachment 3 - Attendance List  
Attachment 4 - Action Items

Attachment 1

Unit Managers Meeting  
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Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
  - No open action items.
3. Status Closure Activities
  - Status of RL letter on Closure Plan Schedule
  - Status of Closure Plan Revision 2
  - Status of Concretion Work
  - Status of DQO Meeting to Support Sampling
4. New Business
5. Set Next Meeting Date

93-009-157

## Attachment 2

Unit Managers Meeting  
304 CONCRETION FACILITY  
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Richland, Washington

Meeting Held September 23, 1993  
From 2:30 pm to 3:30 pm

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### Summary of Discussion and Commitments/Agreements

#### 1. Approval of Past UMM Minutes

The August 24, 1993, UMM minutes have been reviewed. The May 11, 1993, July 28, 1993, and August 24, 1993 meeting minutes will be signed at a future Unit Managers Meeting. The June 1993 Unit Managers Meeting was not held.

Due to the number of unsigned meeting minutes, Ecology (S. E. McKinney) will review these meeting minutes to ensure that they are correct and that changes or corrections are not required.

#### 2. Status Action Items

No open action items.

#### 3. Status Closure Activities

##### - Status of RL letter on Closure Plan Schedule

The Ecology letter which proposed revision of the closure plan was received on August 2, 1993. RL (R. N. Krekel) stated response letter with the proposed schedule for completion of the closure plan revision was sent to Ecology on September 17, 1993.

The proposed date for completion of Revision 2 of the 304 Concretion Facility Closure Plan is November 30, 1993.

##### - Status of Closure Plan Revision 2

Work has begun on Revision 2 and is continuing.

##### - Status of Concretion Work

Ecology (S. E. McKinney) stated that the Ecology response letter on the management of pyrophoric materials has been sent to RL. Ecology concurs with the RL position that the removal of the pyrophoric material from the equipment is waste generation and not treatment.

8931 6801 66

**- Status of DQO Meeting to Support Sampling**

WHC (F. A. Ruck) discussed the need for a meeting in October/November 1993 to discuss the data quality objectives (DQO) for the 304 Facility sampling effort. WHC (F. A. Ruck) took an action (9-23-93:1) to set up a meeting for establishing the DQOs.

**4. New Business**

No new business.

**5. Set Next Meeting Date**

The next meeting has been set for October 19, 1993, for 2:30 pm via video teleconference in Richland, Washington.

651-600116  
931019.159

Meeting Held September 24, 1993  
From 2:30 pm to 3:30 pm

### Attendance List

[illegible]

Attachment 4

Unit Managers Meeting  
304 CONCRETION FACILITY  
FEDERAL BLDG, RM 784-B  
Richland, Washington

Meeting Held September 23, 1993  
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Action Items

Action Item #

Description

9-23-93:1

NEW  
9/23/93

Organize and schedule the data quality objectives (DQO) meeting for the 304 Facility sampling effort. WHC (F. A. Ruck)

Distribution:

J. G. Adler	WHC	H6-23
J. K. Bartz	GSSC	A4-35
D. P. Brockman	WHC	X0-34
R. C. Brunke	WHC	H6-23
R. M. Carosino	RL	A4-52
D. L. Duncan	EPA	Seattle - HW-106
O. M. Holgado	RL	T7-09
R. N. Krekel	RL	A5-15
R. J. Landon	WHC	H6-22
P. J. Mackey	WHC	B3-15
S. E. McKinney	Ecology	Lacey
S. M. Price	WHC	H6-23
J. A. Remaize	WHC	L6-18
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
E. A. Weakley	WHC	L6-26
J. L. Wright	WHC	L6-26
RCRA File/GHL	WHC	H6-23

ADMINISTRATIVE RECORD: 303-K Radioactive Mixed Waste Storage Facility, S-3-1,  
[Care of EPIC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Library,  
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101, Mail  
Stop HW-074

Please send comments on distribution list to Kym D. Tartar (H6-23),  
(509) 376-4701.

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